



# ALGOMA CHRISTIAN SCHOOL

*“Helping Families Make Disciples” since 1981*

## ACS DISTANCE LEARNING PLAN

The Education Committee in conjunction with the Leadership Team recommends the following plan for distance learning (DL)

### TEACHERS, PARENTS, AND STUDENTS WILL DO THE FOLLOWING FOR DISTANCE LEARNING:

#### PREK-2

- Teachers have a 48-hour time frame to prepare absent work.
- Packets of work must include a weekly lesson plan or required assignment sheet - Place all work in a manila folder
- Use SeeSaw or Weebly Website - Add the link to the Class Project Page on the ACS website
- Volume of work can and should be less - focus on the benchmarks. What are the most important concepts students need?
- Be available to Google Meet on an individual basis by appt. to help students.
- No requirement to record lessons. If you are teaching a new concept and want to record yourself so you can send a recording to an absent student, ACS has cameras available.
- Subjects assigned every day: ELA, Math
- Subjects assigned twice a week: Bible lessons and verse, Science/Social Studies
- Teachers place absent work in designated pick-up spots:
  - Elementary - in front of the elementary office window
  - Secondary - secondary conference room
  - For elementary students with secondary siblings at ACS, place at Secondary pick up location
- **Parents may pick up work during the following times:**
  - **Elementary: 6:30am - 7:30am, 3:30pm-4:30pm**
  - **Secondary: 3:30pm - 4:30pm (possible for pickup in morning)**
  - **By appt. - contact the teacher or office**
- **Students must turn work in within one week of their return date to ACS for in-class instruction**

#### 3-6

- Teachers have a 48-hour time frame to prepare absent work.
- Packets of work must include a weekly lesson plan or required assignment sheet - Place all work in a manila folder
- Use Google Classroom - Have a link on Class Project Page on the ACS website
- Be available to Google Meet on an individual basis by appt. to help students.
- No requirement to record lessons. If you are teaching a new concept and want to record yourself so you can send a recording to an absent student, ACS has cameras available.
- Volume of work can and should be less - focus on the hit benchmarks. What are the most important concepts students need?
- Subjects assigned every day: ELA, Math
- Subjects assigned twice a week: Bible lessons and verse
- Subjects assigned once a week: Science and Social Studies
- Teachers place absent work in designated pick-up spots:
  - Elementary - in front of the elementary office window
  - Secondary - secondary conference room

- For elementary students with secondary siblings at ACS, place at Secondary pick up location
- **Parents may pick up work during the following times:**
  - **Elementary: 6:30am - 7:30 am, 3:30pm-4:30pm**
  - **Secondary: 3:30pm - 4:30pm (possible for pickup in morning)**
  - **By appt. - contact the teacher or office**
- **Students must turn work in within one week of their return date to ACS for in-class instruction**

### 7-8

- Teachers have a 48-hour time frame to prepare absent work.
- Be available to Google Meet on an individual basis by appt to help students
- No requirement to record lessons. If you are teaching a new concept and want to record yourself so you can send a recording to an absent student, ACS has cameras available.
- Place all work in a manila folder or post in Google Classroom - must include a weekly lesson plan or required assignment sheet
- Volume of work can and should be less - focus on the hit benchmarks. What are the most important concepts students need?
- Subjects assigned every day: Math
- Subjects assigned 3 times a week: ELA
- Subjects assigned twice a week: Bible, 8th Grade Spanish
- Subjects assigned once a week: Science and Social Studies
- When necessary, teachers place absent work in designated pick-up spots:
  - Secondary - secondary conference room
- **Parents may pick up work during the following times:**
  - **Secondary: 3:30pm - 4:30pm (possible for pickup in morning)**
  - **By appt. - contact the teacher or office**
- **Students must turn work in within one week of their return date to ACS for in-class instruction**

### 9-12

- Teachers have a 48-hour time frame to prepare absent work.
- Be available to Google Meet on an individual basis by appt to help students
- No requirement to record lessons. If you are teaching a new concept and want to record yourself so you can send a recording to an absent student, ACS has cameras available.
- Place all work in a manila folder or post in Google Classroom - must include a weekly lesson plan or required assignment sheet
- All classes, including electives, must provide enough instruction to absent students to meet objectives per unit missed in order to pass the unit evaluation
- When necessary, teachers place absent work in designated pick-up spots:
  - Secondary - secondary conference room
- **Parents may pick up work during the following times:**
  - **Secondary: 3:30pm - 4:30pm (possible for pickup in morning)**
  - **By appt. - contact the teacher or office**
- **Students must turn work in within one week of their return date to ACS for in-class instruction**

**IF SCHOOL HAS TO CLOSE DUE TO TOO MANY SICK**



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## TEACHERS/STUDENTS, ACS WILL DO THE FOLLOWING:

- Closed for 1-5 days: “Snow Day” Packets
- Closed for longer than a week: Transition to Distance Learning

## DISTANCE LEARNING PROCEDURES:

### PREK-8

- 4 weeks of work prepared, one week off for turn-in and redistribution of new work
- Teach Bible, ELA, and Math - NO Science and NO Social Studies
- Every teacher must be available for Google Meet.
- **Chromebooks available for checkout from main office (\$100 deposit)**
- **Kindles available for PRE-2 students from main office (\$20 deposit)**
- **Parents contact individual teachers if there are technology concerns and teachers will do their best to resolve issues**

### 9-12

- 4 weeks of work prepared, one week off for turn-in and redistribution of new work
- Every class is credit, including electives: Provide enough instruction to meet objectives
- Every teacher must be available for Google Meet.
- **Chromebooks available for checkout from main office (\$100 deposit)**

**Parents contact individual teachers if there are technology concerns and teachers will do their best to resolve issues.**